

PLEASE PRINT CLEARLY

Date: _____ Type: Residential Commercial

The Applicant Is: Owner Contractor

Site Information:

Address: _____

City: _____ State: _____ Zip Code: _____

Legal Description:

Subdivision _____ Lot _____ Block _____ PID _____

Property Owner:

Name: _____

Contact Person: _____

Phone: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Contractor:

Company Name: _____

License / Bond: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Contact Person: _____

Phone: _____ Cell: _____

Describe Work:

Total Job Valuation \$: _____

- This permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced.
- I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Contractor/ Responsible Party _____ Print Name _____ Date _____

Approved by Building Inspector / Signature _____ Print Name _____ Date _____

City / Township Use Only
Permit #:
Date:
Permit Fee:
Plan Check Fee:
Investigative Fee:
Plumbing Fee:
Mechanical Fee:
Fireplace Fee:
Water Access Charge:
Sewer Access Charge:
Water Meter Fee:
Lawn Escrow:
Water / Sewer Install :
Other:
Other:
LUP Refund:
Surcharge Fee:
Total:
Reviewed for Zoning: _____ Initials / Date
Reviewed by Engineer: _____ Date

BECKER TOWNSHIP CHECKLIST

Interior Renovations

This handout is a guide only and does not contain all of the requirements of the Minnesota State Building Code or Township Ordinances.

Becker Township and The City of Becker work together to simplify your building project permit process. Permitting time will depend on the complexity of the work and the completeness of the document submittals. Please allow up to **three weeks** for review and issuance of the permit. If you have questions or concerns regarding building code, Metro West (763-684-0383) will be happy to speak with you to answer questions. **** All Electrical Permits are pulled separately from this permit****

The following documents are required at time of permit submittal so that all departments can complete their plan reviews and grant approval for your project:

- Completed and signed Building Permit application (page 1).
- Septic compliance report or proof of new septic installation (dated within the last 10 years of permit application). Compliance reports are completed at the expense of the homeowner. If you need a compliance report completed, please call a septic installer. If you are unsure if one exists, you can call the City (763-200-4239). Please be aware if your septic system fails the compliance check you will be required to update your septic system within 18 months regardless of moving forward with your building permit application.
- Two paper sets of building plans drawn to scale (see page 4 for sample). Pre and post building plans are required for interior renovations.
- Electronic submission of all documents larger than 8 ½ x 11 to permits@ci.becker.mn.us. The subject line of the email shall include the Property address / PID # and Builder Name.

Contact City of Becker with any questions (763-200-4239)

Submit completed building permit applications to:

City of Becker, 12060 Sherburne Ave SE, Becker MN 55308

Hours: Monday – Friday, 8:00AM – 4:30PM

Becker Township Website: www.beckertownship.org



CITY OF BECKER CHECKLIST

Interior Renovations

This handout is a guide only and does not contain all of the requirements of the Minnesota State Building Code or City Ordinances.

To facilitate your project and the permit process please make sure all components of the application are completed prior to submittal. Permitting time will depend on the complexity of the work and the completeness of the document submittals. Please allow up to **one week** for review and issuance of the permit. If you have questions or concerns regarding building code, Metro West (763-684-0383) will be happy to speak with you to answer questions. **** All Electrical Permits are pulled separately from this permit****

The following documents are required at time of permit submittal so that all departments can complete their plan reviews and grant approval for your project:

TWO COMPLETE SETS OF PLANS, SPECIFICATIONS AND SUBMITTAL DOCUMENTS ARE REQUIRED AT THE TIME OF PERMIT APPLICATION:

- Completed and signed Building Permit application.
- Two sets of paper building plans drawn to scale (see page 4 for sample). Pre and post building plans are required for interior renovations.
- Electronic submission of all documents larger than 8 ½ x 11 to permits@ci.becker.mn.us. The subject line of the email shall include the Property address / PID # and Builder Name.

Contact City of Becker with any questions (763-200-4239).
Submit completed building permit applications to:
City of Becker, 12060 Sherburne Ave SE, Becker MN 55308
Hours: Monday – Friday, 8:00AM – 4:30PM



SAMPLE BUILDING PLAN

(Plans do not need to be professionally or computer drawn (although recommended) but **must** be drawn to scale)

