



# Moving Permit Permit Application

PLEASE PRINT CLEARLY

Date: \_\_\_\_\_ Type:  Residential  Commercial

The Applicant Is:  Owner  Contractor  Architect

**Site Information:**

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Legal Description:**

Subdivision \_\_\_\_\_ Lot \_\_\_\_\_ Block \_\_\_\_\_ PID \_\_\_\_\_

**Property Owner:**

Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Building will be moved by:**

A Building Mover licensed by the State of Minnesota

Company Name: \_\_\_\_\_

Mover State License #: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Myself – The Owner

**Building to Be Moved:**

Dimensions: H (Height) \_\_\_\_\_ W (Width) \_\_\_\_\_ Approx. Weight \_\_\_\_\_

Approximate Load Height - in feet (ft) and inches (in): \_\_\_\_\_

**Building to Be Moved FROM:**

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Building to Be Moved TO:**

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Date and Time of Moving and/or Parking:**

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Signature of Applicant/ Responsible Party \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

**Payment Information / Receipt**

Payment Type: <input type="checkbox"/> Check <input type="checkbox"/> Cash <input type="checkbox"/> Card	Date: _____	Total Due: _____
<b>Paid By:</b> _____	<b>Total Amount Paid:</b> _____	

City Use Only
Permit #:
Date:
Permit Fee:
Anticipated amount to cover cost of municipal utility and public property repairs or alterations required by reason of such movement (attach documentation):
Other:
Other:
Total:

**\*\* MOVING PERMITS  
WILL BE PAID FOR IN  
ADVANCE OF  
ISSUANCE\*\***

Check #:
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**STAFF USE ONLY**

**Date Submitted**

**Electronic Copies**

<input type="checkbox"/> Owner Verified	<input type="checkbox"/> PID Number on Permit
<input type="checkbox"/> Signed by applicant	<input type="checkbox"/> Business License Verified
	<input type="checkbox"/> Complete

<b>Required</b>	<input type="checkbox"/> Yes
	<input type="checkbox"/> No
<b>Location:</b>	

**Required Review Signatures**

\_\_\_\_\_  
Public Works Supervisor Signature

\_\_\_\_\_  
Date

<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Needs more Info	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
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\_\_\_\_\_  
City Engineer Signature

\_\_\_\_\_  
Date

<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Needs more Info	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
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\_\_\_\_\_  
City Planner Signature

\_\_\_\_\_  
Date

<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Needs more Info	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
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**Application Complete**

**Date**

# MOVING PERMIT CHECKLIST

**THE FOLLOWING IS A LIST OF REQUIRED DOCUMENTS DUE AT THE TIME OF SUBMITTAL. TO AVOID DELAY, CAREFULLY READ ALL INSTRUCTIONS AND CHECK EACH BOX AS YOU COMPLETE, ATTACHING EACH DOCUMENT. YOUR APPLICATION IS NOT DEEMED COMPLETE UNTIL ALL OF THE FOLLOWING ITEMS HAVE BEEN RECEIVED!**

- Map with highlighted routes indicated. Must be specific and indicate all roads to be used during the relocation.**
- Approved Conditional Use Permit**
- Building and Moving Permit Applications must be submitted in conjunction with each other.**
- Building Inspection of building to be relocated (Must be completed prior to Moving Permit and Building Permit Approval)**
- List of any municipal utility and public property repairs or alterations that will be required by reason of such building movement. Be specific and note any anticipation of costs involved with such alterations or repairs.**

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- Documentation of anticipated amount to cover costs of municipal utility and public property alterations or repairs.**
- Other documentation and information requested by the City and reasonably necessary for adequate review and evaluation of the proposed activity for which the moving permit is being requested.**
- Required Moving Permits from other State and Local Municipalities (if applicable)**
- Becker Township Moving Permit (if applicable)**
- Road Use Agreement (if applicable)**
- It is unlawful to move any Building if the point of origin or destination (or both) is within the City, without having paid in full all real and personal property taxes, special assessments and municipal utility charges due on the premises of origin and filing written proof of such payment with the City.**

**Please initial here: (once you have read the building permit, attached all required documents and marked each check box)**

\_\_\_\_\_  
**Initials**

\_\_\_\_\_  
**Date**

Contact City of Becker with any questions (763-200-4239)  
Submit completed building permit applications to:  
**City of Becker, 12060 Sherburne Ave SE, Becker MN 55308**  
Hours: Monday – Friday, 8:00AM – 4:30PM